



STATE OF NORTH CAROLINA  
OFFICE OF STATE BUDGET AND MANAGEMENT



Employment First State for Individuals with Disabilities

ROY COOPER  
GOVERNOR

KRISTIN WALKER  
STATE BUDGET DIRECTOR

January 18, 2023

**MEMORANDUM**

TO: Department Heads, Chief Financial Officers, Key Strategic Planning Stakeholders  
All State Departments, Institutions, and Agencies

FROM: Kristin Walker *Kristin Walker*

SUBJECT: FY 2023-2025 Strategic Plans Due May 1, 2023

**The Office of State Budget and Management (OSBM) requests that state agencies submit 2023-25 Strategic Plans by May 1<sup>st</sup>, 2023.** Agencies should submit these plans electronically to your OSBM Budget Development Analyst and [StrategicPlanning@osbm.nc.gov](mailto:StrategicPlanning@osbm.nc.gov).

The updated guidance and template, as well as current agency strategic plans and information on how OSBM can support agency strategic plan development, are available on the [OSBM website](#).

OSBM revised the strategic planning guidance documents to better:

- Encourage the incorporation of diversity, equity, and inclusion efforts;
- Facilitate quarterly interagency discussions on strategic plans; and,
- Develop priority questions as part of agency plans.

The Department of Information Technology will continue to issue separate guidance for IT plans. IT plans should align with the strategic plan's mission, goals, and objectives and identify all planned IT projects.

OSBM is hosting an in-person Strategic Plan Development Kick-off on January 26, 2023, 10:00–11:00 am. If you plan on attending, please [RSVP](#) by January 20<sup>th</sup>. A virtual option is available via Webex for those unable to attend in-person. Event details are also available on [OSBM's website](#).

If you have any questions concerning the guidelines, template, or about strategic planning in general, please email [StrategicPlanning@osbm.nc.gov](mailto:StrategicPlanning@osbm.nc.gov).