



STATE OF NORTH CAROLINA  
OFFICE OF STATE BUDGET AND MANAGEMENT



Employment First State for Individuals with Disabilities

ROY COOPER  
GOVERNOR

KRISTIN WALKER  
STATE BUDGET DIRECTOR

November 5, 2024

TO: Agency Heads, Chief Financial Officers, Department Budget Officers  
All State Departments, Institutions and Agencies

FROM: Kristin Walker *Kristin Walker*

SUBJECT: Significant Revisions to Hurricane Helene Budget Requests

The Office of State Budget and Management (OSBM) asked agencies in an October 11<sup>th</sup> memo to submit IBIS Worksheet-II EZ forms (WSII-EZs) for budget requests related to Hurricane Helene. Those requests informed Governor Cooper's state funding recommendations for Hurricane Helene. (The Governor's recommendations are available in the Hurricane Helene Damage and Needs Assessment [report](#) released on October 23<sup>rd</sup>.)

In preparation for the General Assembly session that starts on November 19<sup>th</sup>, OSBM is asking that **by noon on Friday, November 8<sup>th</sup>**, agencies:

- Resubmit updated WSII-EZs in IBIS only for those budget requests that have significantly changed from the agency's October submittal,
- Submit new WSII-EZs for urgent and significant needs that have emerged since October. Please follow the OSBM guidance from the previous memo and preface requests with "Helene", e.g. "Helene: <<Request Name>>", and
- Limit requests to nonrecurring needs for the time period between now and through June 30, 2025.

If you have questions, please reach out to [Anca Grozav](#).

Thank you for your continued partnership and for everything you do for North Carolina.